

College Council Agenda

Date: 10.6.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

Topic/Item	Mapping	Presenter	Allotted Time	Key Points	Category
Minutes	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance		NA	Minutes from the 6/2/17 meeting were previously sent out for review. Any comments/corrections, please contact Beth.	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information <input checked="" type="checkbox"/> Document
College Council Charge	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Sue Goff	10 min	How College Council fits into CCC's shared governance.	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Document
Academic Calendar	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Sara Sellards	10 min	Review and provide feedback on the proposed 2019/20 and 2020/21 Academic Calendar.	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information <input checked="" type="checkbox"/> Document
Guided Pathways	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Tara Sprehe Dawn Hendricks	20 min	Information on the guided pathways movement, components, and leadership structure.	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information <input checked="" type="checkbox"/> Document
Advocacy & Title IX	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Patricia Anderson Wieck Chris Smith Mary Vest Phillip Zerzan John Ginsburg	30 min	Information from our Title IX team about advocacy the difference between advocacy and Title IX.	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input type="checkbox"/> Document

President Search	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Amanda Coffey	10 min	http://www.clackamas.edu/about-us/leadership/president-search	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input type="checkbox"/> Document
Association Reports 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance		10 min		<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input type="checkbox"/> Document
	Assigned Action Items	Assigned to	N		Due
	Upcoming Meeting Dates	Start Time	End	Location	
	October 20, 2017	12:00pm	1:30pm	CC127	
Attendance					
College Council Members 17-18: Sue Goff (Chair), Beth Hodgkinson (Recorder), Dion Baird (ITS), Dave Gates (ITS – alternate), Tara Sprehe (AFaC), Darlene Geiger (AFaC – alternate), Molly Burns (AFaC), Stephanie Schaefer (AFaC), Ryan Davis (AFaC), Scot Pruyne (AFaC), Andrea Vergun (AFaC), TBA (AFaC), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Chris Hughes/Joyce Gabriel (TAPS – alternates), Patricia Anderson Wieck (HR), Mickey Yeager (CS), Ali Ihrke (CPR), Sarah Hoover (AS), All Association Presidents, All Deans					
Notes to Self			Deferred Items		
<ul style="list-style-type: none"> College Council Minutes can be found at F:\1MINUTES\College Council\17-18 					

College Council Minutes

Date: 6.2.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

Topic/Item	Presenter	Minutes
Minutes (5/19/17)	Sue Goff	Minutes from the meeting held on 5/19/17 were previously sent out for review. Any comments and/or corrections, please contact Beth.
Title IX Gender-Based and Sexual Misconduct – 2nd Read	Chris Smith	The Title IX Gender-Based and Sexual Misconduct policy is back for the second read. Format changes were made to help clarify the intent of the language. College employees are mandatory reporters, so you must report an alleged act of sexual harassment, discrimination or assault. Other concerns, please forward to Chris.
SISTERRS Project	BJ Nicoletti Stephen Brouwers Ryan Stewart Max Wedding	Since September 2016, SISTERRS has undertaken a broad range of projects centered on data quality improvement and the “front door” that students go through when they arrive at CCC to better serve them. By re-evaluating, developing, and implementing a clearer and consistent admissions process, CCC <i>will</i> be able to gather crucial data at the front door. By better understanding who our students are and what they are doing here, the services the College provides will not only be measurably improved, but will foster <i>earlier connections</i> between the student and CCC beyond an email or application. The team is looking for a new name for SISTERRS. Please forward your ideas for consideration.
ARC – 2nd Reads	John Ginsburg	ARC 600 Email Use Policy - This is back to College Council for the second read. It states that the Clackamas email is the official email that the college uses to communicate with students. Typically, procedures are not brought to College Council, but this one will be brought back to review email expectations. Expect to see the two separate procedures in the fall - one for staff and another for students. ARC 601 Expressive Conduct Policy – Suggestions were brought forward and added from the last College Council. Joanne suggested that with the recent changes that our legal counsel review this policy.

<p>Association Reports</p> <ol style="list-style-type: none"> 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential 		<ol style="list-style-type: none"> 1. ASG – Megan Baumhardt: Field day was a success including many activities that entertained 250 attendees. The alcohol awareness event brought out 300 attendees. Join ASG next week for Dead Week Day of Massage. The Power Cart will move around campus during finals week with goodies to keep you energized. ASG’s leadership banquet is scheduled June 7. Bring your donation of canned food to the ASG office for the Association Food Drive. 2. Classified – James Logan for Enrique Farrera: Working to form the elections committee. Planning to visit the night shift to review to contract changes. Recently reviewed our association budget. 3. Part-time Faculty – Leslie Ormandy: The part-time faculty contract is now available. Elections are ongoing. Jennifer Rueda will be our Grievance Officer. 4. Full-Time Faculty – Nora Brodnicki: June 1 was the last Faculty Senate meeting for 2016-17.
<p>Announcements</p>	<p>All</p>	<p>Jack Hardy – Currently, we are in the development state for the new website. A professional photography team came to campus to take all new photos for the website. We have been working closely with Curriculum and Planning & IT to make sure that the content and calendars are accurate. Looking forward to launch the website on July 20.</p> <p>Joanne – Join us for our two graduation ceremonies. Celebrate our students who have earned their Adult High School diplomas and General Education Development (GED) certificates on June 15, and June 16 for our students who earned certificates and degrees.</p> <p>Mickey Yeager – Barlow elevator will be out of service starting June 19 for approximately seven weeks for modernization.</p> <p>Stephanie Schaefer - Counseling services will continue throughout the summer.</p> <p>David Plotkin – Reminder of a number of events including: “The Good Doctor,” by Neil Simon, directed by James Eikrem, the spring music concerts next week, and the Latino Festival on June 17.</p> <p>Lori Hall – Join us for the Educational Town Hall on June 8 in McLoughlin Auditorium.</p>

Present		Sue Goff (chair), Jackie Flowers, Jack Hardy, Stephanie Schaefer, Bill Calabrese, Matt Goff, Joanne Truesdell, Denice Bailey, Jane Littlefield, Max Wedding, Lloyd Helm, Christina Bruck, Keoni McHone, John Ginsburg, BJ Nicoletti, Stephen Brouwers, Kerry Leek, Leslie Ormandy, Kim Kirchhofer, Ida Flippo, Jeff Shaffer, Chris Smith, Bill Waters, Bob Cochran, Mickey Yeager, James Logan, Lori Hall, Megan Baumhardt, David Plotkin, Ryan Stewart, Joyce Gabriel, Sarah Hoover, Laura Lundborg, Lisa Reynolds, Angel Orozco, Sunny Olsen, Vicki Hedges, Beth Hodgkinson (recorder)
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INCLUSION <i>Who should be involved/represented?</i>	RESPONSIBILITY <i>Remain ethically engaged</i>	CONSENSUS <i>Distinguished from unanimity</i>	TRANSPARENCY <i>All understand what is covered by Shared Governance</i>	COMMUNICATION <i>Must be open, inclusive, accurate and timely. Responsibility for these standards is universal</i>	CONTINUOUS IMPROVEMENT <i>A reflective process with metrics</i>
<ul style="list-style-type: none"> • Those affected by the decision • Those with the necessary background and expertise • Those ultimately responsible for making the decision • Those responsible for implementing the decision 	<ul style="list-style-type: none"> • Engage in active and continuous communication with constituents • Come to meetings prepared • Actively participate in discussions • Accurately represent the concerns of constituents • Maintain the spirit of consensus-building • Actively support implementation • Remain solution oriented 	<ul style="list-style-type: none"> • All who should be involved or represented have been • Due diligence has been exercised • Critical issues have been aired • The process can go forward 	<p>Organizational and policy decisions that result in a rule, guideline, process, procedure, or plan.</p> <ul style="list-style-type: none"> • Instructional policies • Registration and other student service procedures • Administrative Regulations • Academic Regulations • Implementation of new programs and processes • Implementation of legal mandates 	<p>Channels include: Formal governance groups</p> <ul style="list-style-type: none"> • Association meetings • Department chair meetings • Committees • Informal conversations • Document sharing • Events • President’s message • Other communications 	<ul style="list-style-type: none"> • Was the process open? • Were the right people involved? • Was the decision widely anticipated? • Any unintended consequences? • Were there pockets of no information or mis-information?



Academic Calendar 2017-2018 through 2020-2021



	2017-2018*	2018-2019*	2019-2020	2020-2021
Summer Term				
Term Begins	Mon., June 26	Mon., June 25	Mon., June 24	Mon., June 22
Holiday – College Closed	Tues., July 4	Wed., July 4	Thurs., July 4	Thurs., July 2
Term Ends	Sat., Sept. 9	Sat., Sept. 8	Sat., Sept. 7	Sat., Sept. 5
Holiday – College Closed	Mon., Sept. 4	Mon., Sept. 3	Mon., Sept. 2	Mon. Sept. 7
Fall Term				
Inservice Week	Mon.–Fri., Sept. 18–22	Mon.–Fri., Sept. 17–21	Mon.– Fri., Sept. 16–20	Mon.–Fri., Sept. 21–25
Term Begins	Mon., Sept. 25	Mon., Sept. 24	Mon., Sept. 23	Mon., Sept. 28
Holiday – College Closed	Fri., Nov. 10	Mon., Nov. 12	Mon., Nov. 11	Wed., Nov. 11
Holiday – College Closed	Thurs. & Fri., Nov. 23 & 24 **	Thurs. & Fri., Nov. 22 & 23 **	Thurs. & Fri., Nov. 28 & 29 **	Thurs. & Fri., Nov. 26 & 27 **
Finals Week	Mon.–Sat., Dec. 4–9	Mon.–Sat., Dec. 3–8	Mon.–Sat., Dec. 2–7	Mon.–Sat., Dec. 7–12
Term Ends	Sat., Dec. 9	Sat., Dec. 8	Sat., Dec. 7	Sat., Dec. 12
Holiday – College Closed	Mon., Dec. 25	Mon., Dec. 24	Tues., Dec. 24	Thurs., Dec. 24
Holiday – College Closed	Tues., Dec. 26	Tues., Dec. 25	Weds., Dec. 25	Fri., Dec. 25
Winter Term				
Holiday – College Closed	Mon., Jan 1	Tues., Jan 1	Wed., Jan. 1	Fri., Jan. 1
Term Begins	Mon., Jan. 8	Mon., Jan. 7	Mon., Jan. 6	Mon., Jan. 4
Holiday – College Closed	Mon., Jan 15	Mon., Jan 21	Mon., Jan. 20	Mon., Jan. 18
Holiday – College Closed	Mon., Feb 19	Mon., Feb 18	Mon., Feb. 17	Mon., Feb. 15
Skills Contest	Thurs., Feb 22 ***	Thurs., Feb. 28 ***	Thurs., Feb. 27***	Thurs., Feb. 25***
Finals Week	Mon.–Sat., March 19–24	Mon.–Sat., March 18–23	Mon.–Sat., March 16–21	Mon.–Sat., March 15–20
Term Ends	Sat., March 24	Sat., March 23	Sat., March 21	Sat., March 20
Spring Break	Mon.–Fri., March 26–30	Mon.–Fri., March 25–29	Mon.–Fri., March 23–27	Mon.–Fri., March 22–26
Spring Term				
Term Begins	Mon., April 2	Mon., April 1	Mon., March 30	Mon., March 29
Holiday – College Closed	Mon., May 28	Mon., May 27	Mon., May 25	Mon., May 31
Finals Week	Mon.–Sat., June 11–16	Mon.–Sat., June 10–15	Mon.–Sat., June 8–13	Mon.–Sat., June 7–12
GED & Adult High School Graduation Ceremony	Thurs., June 14	Thurs., June 13	Thurs., June 11	Thurs., June 10
College Certificate & Degree Graduation Ceremony	Fri., June 15	Fri., June 14	Fri., June 12	Fri., June 11
Term Ends	Sat., June 16	Sat., June 15	Sat., June 13	Sat., June 12

* The 2017-2018 and 2018-2019 dates were approved by the College Council, Presidents' Council and subsequently the Board of Education on March 9, 2016.

** On the Wednesday evening prior to Thanksgiving, evening classes beginning at 4 p.m. or later are canceled.

*** Day classes canceled at the Oregon City and Harmony campuses. Evening classes, beginning at 4 p.m. or later, are held as scheduled.

TIMELINE – PRESIDENT SEARCH

Revised September 12, 2017

April 12, 2017	<ul style="list-style-type: none"> • Selection of Search Consultant.
May 8-12, 2017	<ul style="list-style-type: none"> • Consultant hosts forums with members of the college’s internal/external community to discuss the institution and leadership needs.
May 15, 2017	<ul style="list-style-type: none"> • Consultant meets with Search Advisory Committee and Board to develop the presidential search profile using the information gathered at the forums • Consultant meets with Search Advisory Committee and Board to finalize search timeline
June 28, 2017	<ul style="list-style-type: none"> • Board reviews and approves profile and timeline
July 3, 2017	<ul style="list-style-type: none"> • Online application for president opens
July 2017	<ul style="list-style-type: none"> • Print advertisement sent to <i>The Chronicle of Higher Education</i> (for July issue) and other appropriate publications, marking the beginning of recruitment (ads may be repeated due to the span between first ads and closing date) • Consultant begins one on one recruitment
September 5-8, 2017	<ul style="list-style-type: none"> • Search Advisory Committee develops committee application process and form
September 18, 2017	<ul style="list-style-type: none"> • Application window opens for committee participation
October 3, 2017	<ul style="list-style-type: none"> • Application window closes for committee participation; core committee reviews applicants and provides recommendation to Board
October 11, 2017	<ul style="list-style-type: none"> • Board approves Expanded Search Advisory Committee members
October 13, 2017	<ul style="list-style-type: none"> • Closing date for president applications
October 27, 2017	<ul style="list-style-type: none"> • Expanded Search Advisory Committee creates recommendation for semi-finalists. Consultant begins preliminary reference checking
November 8, 2017	<ul style="list-style-type: none"> • Board finalizes list of semi-finalists
November-December, 2017	<ul style="list-style-type: none"> • Expanded Search Advisory Committee interviews semi-finalists • Selection of finalists to recommend to the Board
January 10, 2017	<ul style="list-style-type: none"> • Board approves finalists
February 14, 2018	<ul style="list-style-type: none"> • Consultant presents In-depth reference checks to the Board
February 21-27, 2018	<ul style="list-style-type: none"> • On-campus interviews of finalists by the Board and campus community
March 7	<ul style="list-style-type: none"> • Board team visits home campus of finalists (optional)
March 14	<ul style="list-style-type: none"> • Board team reports findings of visit to the Board (optional)
March 21	<ul style="list-style-type: none"> • Board makes a decision and discusses contract negotiations at a special meeting
March 22	<ul style="list-style-type: none"> • Candidate negotiations begin with selected candidate
April 11, 2018	<ul style="list-style-type: none"> • Announcement made at regular Board meeting